



Friday 3<sup>rd</sup> March 2023

**To the parents/carers of pupils in Year 6**

Dear parents/carers,

**Secondary Schools Allocation**

On Wednesday March the 1<sup>st</sup> you received notification of the secondary school your child has been offered for September 2023.

Birmingham City Council have the following information on their website:

**Offer of a school place**

The information on the Birmingham City Council website states that you do not need to let Birmingham Council know if you plan to accept this offer. You will need to inform the council by 15 March 2023 if you are refusing their offer.

The offer letter you will have received will tell you how you can refuse the offer. If your child has not been offered a place at any of the schools you applied for, this will be because the school received more applications than there were places available and other children met the admission criteria more closely than your child.

***You are strongly encouraged to accept the offer so that your child has a guaranteed place for September 2023.***

By refusing the offer, the place may be given to a child on the waiting list for that school.

**Waiting lists**

If you do not receive an offer for a place at your higher preference Birmingham schools, your child's name will automatically be placed on the waiting lists for those schools, except for the Birmingham grammar schools, where your child must have scored the qualifying score of 205 to be included.

Please note that waiting lists are compiled in the same order as the school's oversubscription criteria, for example, siblings first.

Late applicants are also added according to this order, so your child's name could move down as well as up a waiting list. Having a place on the waiting list does not guarantee that a place will become available.

***From Wednesday 22 March 2023***, you can phone Children's Services on 0121 303 1888. They will let you know who holds the waiting list for the school you want. This will be either school admissions or the school itself.



The admissions team will contact you if a school place becomes available for your child from a waiting list.

For schools outside of Birmingham, please check that local authority's website for information about their waiting lists.

### **Appeals**

You have the right to appeal at a school where you have applied and been refused admission. If you are considering submitting an appeal, please read the advice regarding appeals on the school admissions website carefully.

- You can only appeal against the refusal of a place at a school that is currently one of your live preferences.
- Appeals are heard and decided by panels that are completely independent of the council and the school you may appeal for.
- It is important that you consider the likelihood of your appeal being successful. For example, whether you were realistic with the preferences you submitted for your child.
- Appeals are generally only successful if you or your child have exceptional reasons for needing admission to a particular school. There are no guarantees that any appeal will be successful.

If you wish to appeal, the closing date for submitting your written appeal is **29 March 2023**.

If you submit an appeal after this date, it will be classed as a late appeal and will be heard after the on-time appeals. It may not be heard before the beginning of September 2023.

You will be able to **[access the appeal form online from 9am on 1 March 2023](https://www.birmingham.gov.uk/info/20119/school_admissions/207/appeal_against_a_decision_to_refuse_your_child_a_school_place)**.  
**[\(\[https://www.birmingham.gov.uk/info/20119/school\\\_admissions/207/appeal\\\_against\\\_a\\\_decision\\\_to\\\_refuse\\\_your\\\_child\\\_a\\\_school\\\_place\]\(https://www.birmingham.gov.uk/info/20119/school\_admissions/207/appeal\_against\_a\_decision\_to\_refuse\_your\_child\_a\_school\_place\)\)](https://www.birmingham.gov.uk/info/20119/school_admissions/207/appeal_against_a_decision_to_refuse_your_child_a_school_place)**



### Timescales

National Offer Day	1 March 2023
Deadline for submitting appeals	29 March 2023
Appeal hearings for appeals submitted on time	May and June 2023
Induction (transition) day at secondary school	5 July 2023
Round closes (applications need to be made using the In-Year application directly to the school after this date)	31 July 2023

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**Should you wish to discuss your secondary school offer with Grove School please contact Karen O'Mahoney on 0121 464 4669 or email [k.omahoney@grove.bham.sch.uk](mailto:k.omahoney@grove.bham.sch.uk) so that an appointment can be arranged for you to meet with a senior leader. Appointments can be arranged on Monday 6<sup>th</sup> March or Thursday 9<sup>th</sup> March.**

Yours sincerely,

Mr Jonathan Bentley  
Deputy head teacher