



30.01.17

Dear Parents,

It is with great sadness that I write to you today.

One of our Year 3 children, Sayeda Khan, passed away in hospital last week.

Sayeda was a happy, delightful and popular girl. She was enthusiastic about everything she took part in in school and will be deeply missed by the children and staff.

I have arranged for staff trained in bereavement counselling, from the local authority, to provide support for our children.

I am sure that you will join us in passing on our deepest condolences to Sayeda's family.

Yours sincerely,

Mrs P. Matty

Head teacher

Sir David Winkley

Chair of Governors