



# Grove School

Enjoy, learn, achieve.

Director of Humanities for Key Stage  
Two, TLR 2a.

## Candidate information

Grove School  
Dawson Road  
Handsworth  
Birmingham  
B21 9HB  
Tel: 0121 464 4669  
Email: [p.matty@grove.bham.sch.uk](mailto:p.matty@grove.bham.sch.uk)

## **Dear Applicant,**

Thank you for requesting information about the Director of Humanities for Key Stage Two career opportunity at Grove School. We place great emphasis on children having high quality, first hand learning experiences through visitors to school, educational visits in Birmingham, the West Midlands, Manchester and London. Our Thinking Skills curriculum is designed to develop children who are inquisitive and have a desire to learn.

Grove school is an exciting place for all pupils to learn; our children enjoy school. Our vision is that all our pupils achieve their potential and develop their talents. We recognise and celebrate the rich cultural and religious backgrounds of our community through our Thinking Skills curriculum.

'You place great emphasis on ensuring that pupils experience exciting learning opportunities, which motivate and prepare them well for their futures. This varied curriculum enthuses pupils and gives them an appetite for learning.' Ofsted May 2018.

We are equally committed to developing teachers to be the best they can be. We believe continued professional development is key to a successful school.

'Leaders have been particularly successful in organising ways to share best practice across the school.' Ofsted May 2018.

The values of our school are: respect, caring, thoughtfulness, honesty and giving of our best at all times.

'Pupils demonstrate a strong sense of responsibility. They behave well in and out of the classroom and are confident and well- mannered.' Ofsted May 2018.

We are looking for someone who:

- Is a graduate with QTS
- Has the leadership skills to work with our Key Stage Two team to further develop the humanities curriculum in Key Stage Two
- Has evidence of outstanding practice as a Key Stage Two teacher and wishes to develop in their career in a supportive learning community
- Has the highest expectations of children and themselves
- Is passionate about the learning and welfare of children, is imaginative and forward thinking
- Has the ability to inspire, motivate and engage children to achieve and succeed
- Is able to form positive relationships with children, staff, parents and governors
- Possesses excellent interpersonal and organisational skills

In return we will offer you:

- Strong school leadership
- A Key Stage Two team committed to continuing to raise achievement and attainment
- Stunning outdoor learning environments on both sites and excellent classroom resources
- A strong commitment to support your professional development; mentoring and support from experienced Key Stage Two leaders.

All teachers are provided with a laptop computer and Apple iPad.

To find out more about our children and the curriculum visit our school website:

[www.grove.bham.sch.uk](http://www.grove.bham.sch.uk).

We would recommend you arrange an informal visit to find out more about our school. You are most welcome to join us on Tuesday 9<sup>th</sup> October 2018, 9.00am or 4.00pm

Please telephone the school office on 0121 464 4669 or email [p.reville@grove.bham.sch.uk](mailto:p.reville@grove.bham.sch.uk) to arrange your informal visit to our school.

Application forms can be downloaded from the school website in the vacancies section:

[www.grove.bham.sch.uk/vacancies](http://www.grove.bham.sch.uk/vacancies)

The closing date for applications is Wednesday 17<sup>th</sup> October 2018 at 12.00pm.

Interviews will be held on Wednesday 24<sup>th</sup> October 2018.

Candidates who have not been contacted by e-mail within 72 hours of the closing date can assume that their application has been unsuccessful.

We welcome questions about the post. If you would like further information or have any questions, please contact Justine Baker by email at [j.baker@grove.bham.sch.uk](mailto:j.baker@grove.bham.sch.uk)

Grove School is committed to safeguarding and promoting the welfare of children and young people and expects all staff to share this commitment. Successful applicants will need to provide evidence of the Right to Work in the United Kingdom. An enhanced DBS check is required for all successful applicants.

I very much look forward to receiving your application.

Yours sincerely,

P Matty  
Head teacher

Enclosed

1. Job Description
2. Person Specification



Grove School

## GROVE SCHOOL

### Job description

#### Director of Humanities for Key Stage Two

##### TLR 2a

#### Teachers' Standards

At Grove teachers make the education of their pupils their first concern, and are accountable for achieving the highest possible standards in work and conduct. Teachers act with honesty and integrity; have strong subject knowledge, keep their knowledge and skills as teachers up to date and are self critical; forge positive professional relationships; and work with parents in the best interests of their pupils.

- 1.1 The post calls for an experienced class teacher with a lively, enthusiastic approach to teaching, who will enjoy working in a forward thinking learning environment with a multi-cultural community of children and will develop, teach and assess an appropriate curriculum to meet their needs. Teaching will need to be judged as good or better over time.
- 1.2 Commitment to the school and the community is essential. This will involve positive support of the school and children inside and outside school hours.
- 1.3 A high standard of class teaching will be expected. This will include:
  - set high expectations which inspire, motivate and challenge pupils;
  - promote good progress and outcomes by pupils;
  - high quality of planning, delivery and marking of work;
  - teach well-structured lessons which promote a love of learning and children's intellectual curiosity;
  - adapt teaching to respond to the strengths and needs of all pupils;
  - deploy support staff effectively;
  - make accurate and productive use of assessment, recording and reporting on pupil attainment;
  - manage behaviour effectively to ensure a good safe learning environment;
  - communicate effectively with parents with regard to pupils' achievements and well-being;
  - reviewing and auditing own performance, take responsibility for improving teaching through appropriate professional development, responding to advice and feedback from colleagues;
  - high quality display of children's work inside and outside the classroom;
  - maintain excellent pastoral care of pupils.
- 1.4 A preparedness to contribute to the wider life and ethos of the school, to be involved with other staff in school residential visits will be essential.

- 1.5 All teachers are encouraged to involve themselves in supporting children out of school hours. This is seen as an important optional way of helping develop the whole school community.
- 1.6 Leadership qualities and initiative will be encouraged in working with staff and children.
- 1.7 A high standard of professionalism will be required, to demonstrate consistently high standards of personal and professional conduct.
- 1.8 To work and co-operate as part of a team, to agreed objectives, develop effective professional relationships with colleagues, knowing how and when to draw on advice and specialist support.
- 1.9 Commitment to the implementation of school policies and routines is essential.
- 1.10 Preparedness to support staff in positive and constructive ways will be essential.
- 1.11 There may be, from time to time, additional duties as required by the Head teacher (by negotiation with Head and Governors, if necessary at any time in the future).

### **To fulfil the Teachers' Standards**

<https://www.education.gov.uk/publications/eOrderingDownload/teachers%20standards.pdf>

### **Specific**

- 2.1 All teachers at Grove are expected to work mutually in helping manage the school – supporting colleagues with discipline, day-to-day administration, where appropriate, observing, analysing and participating in school life.

### **Professional Duties of Teachers**

- 3.1 Teachers are required to meet the professional duties of teachers as set out in the statutory School Teachers' Pay and Conditions Document.

### **Specific: Curriculum leadership of Humanities for Key Stage Two**

- 3.1 This post requires good subject knowledge of the National Curriculum for history and geography
- 3.2 This post will require the post-holder to work collaboratively with the deputy head teacher responsible for curriculum and the assistant head teachers for key stage two.

- 3.3 This post will require a good knowledge of the assessment, reporting and recording of history and geography and the ability to assess pupil progress and audit performance in teaching standards in history and geography
- 3.4 Secure excellent teaching in history and geography through an analytical understanding of how pupils learn and the core features of successful classroom practice and curriculum design.
- 3.5 Establish an educational culture of 'open classrooms' as a basis for sharing best curriculum practice within the year group and across year groups.
- 3.6 Creates an ethos within which all staff are motivated and supported to develop their own skills and subject knowledge in history and geography, and to support each other.
- 3.7 Identify the emerging talents of staff within history and geography, coach members of the team in a climate of continuing development and thinking.
- 3.8 Hold staff to account for their professional conduct and practice. Acknowledge talents and strengths within the team and challenge poor performance in history and geography teaching.
- 3.9 This post will require the leader to work with the deputy head with responsibility for curriculum to develop a School Improvement Plan for history and geography monitor targets set in the School Improvement Plan and update documentation with a senior manager.
- 3.10 This post will require the leader to work collaboratively with external providers of history and geography and quality assure the quality of the work of external providers.

I understand that all school policies in the staff are available on the school sharepoint and it is my responsibility to familiarise myself with these policies.

Signed: ..... Postholder.....Print name

.....Head teacher

.....Date

## Director of Humanities for Key Stage Two Person Specification

### Qualifications

Essential	Desirable	Notes
<ul style="list-style-type: none"> <li>Qualified teacher status</li> </ul> <p>Evidence of involvement in continuing professional development activities</p>		Letter of application

### Experience

Essential	Desirable	Notes
<ul style="list-style-type: none"> <li>Teaching experience within the Primary age range</li> <li>Of child-safeguarding issues and successful use of measures that promote and ensure the safe-guarding of children</li> <li>Of contributing to school improvement strategies</li> <li>Of contributing to a clear vision for the future needs and development of school phases/aspects</li> <li>Experience of working successfully with parents</li> </ul>	<ul style="list-style-type: none"> <li>Experience of extended services</li> <li>Experience of supporting pupil transition</li> <li>Experience of cooperating with external agencies</li> </ul>	<p>Letter of application</p> <p>Interviews</p>

### Leading Learning and Teaching

Essential	Desirable	Notes
<ul style="list-style-type: none"> <li>Maintain and develop the continuing learning of all members of the school community</li> <li>Demonstrate a commitment to the entitlement of all pupils to effective teaching and learning</li> <li>Addressing the personalised learning needs of every pupil.</li> <li>Demonstrate personal enthusiasm for and commitment to the learning process</li> <li>Demonstrate the principles and practice of effective teaching</li> </ul>	<ul style="list-style-type: none"> <li>Access, analyse and interpret information</li> </ul>	<p>Letter of application</p> <p>Demonstration of teaching ability</p> <p>Interviews</p>

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